



BELKNAP COUNTY COMMISSIONERS
34 County Drive
Laconia, NH 03246
Phone (603) 527-5400
Fax (603) 527-5409

Edward D. Philpot, Jr.
Chairman
Laconia

John H. Thomas
Vice-Chairman
Belmont

Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes September 19, 2012

Commissioner Philpot called the Belknap County Commissioners meeting to order at 7:30 AM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot Jr., John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

Moment of Silence: Commissioners announced the sad news of the unexpected death of Courtney Marshall, Nursing Home Administrator. They paused the meeting for a moment of silence in honor of Mr. Marshall.

Administrators Report: Administrator Shackett discussed with the Board the need for someone to be formally named as the acting Administrator of the Nursing Home. Ms. Shackett is confident in this role because of the reliability of the existing staff. Administrator Shackett has received many offerings from all other County Nursing Home Administrators and the State to offer any assistance and support to her. M/Thomas to appoint Debra Shackett as the Interim Nursing Home Administrator. S/Nedeau for discussion. Commissioner Nedeau stressed the importance of considering all options before deciding on a permanent solution. Commissioners unanimously concur. Unanimous. **Motion carries.**

Services for Courtney Marshall will be this coming Saturday in Grantham and Administrator Shackett told the board that the flowers the Commissioners sent to the Nursing Home staff were very well received and appreciated. A memorial service will also be held here at the county for employees/residents to be able to pay their respects to Mr. Marshall.

Communication update: Administrator Shackett said that she has not received an update from the Sheriff since the last meeting. She will find out the status and send the Commissioners an email.

Contract for tub renovations at the Nursing Home: Administrator Shackett brought the contract between the county and Pellowe Construction, LLC for the Commissioners to sign for the Nursing Home Tub Room Renovations. M/Thomas, S/Nedeau to approve and sign the contract as presented. Commissioner Philpot will abstain from voting. Majority rules. **Motion carries.**

Approval of minutes: M/Nedeau, S/Thomas to approve the 9/5/12 Commissioners meeting minutes as written. Unanimous. **Motion carries.**

New Sign: Commissioners wanted to comment again on how nice the new sign and flag poles look at the entrance to the County Complex.

Courthouse lease: Commissioner Philpot asked if there was an updated on probate court lease. Administrator Shackett said that they will finish the year lease that they currently have, but believes that the county will lose that revenue at some point.

Commissioner Philpot also stated that he has made arrangements with Judge O'Neil to meet on Tuesday, November 13, 2012 at 9:00 AM. The Judge will make proper security accommodations for this meeting. (Discussions on the Jail Planning)

NHRS rates: Commissioner Nedeau inquired about the New Hampshire Retirement Systems rates for the budget. Administrator Shackett indicated that Group 1 would come in slightly under 2% and the Group 2 would likely go up to around the 5.35% area.

Adjourn: M/Nedeau, S/Thomas to adjourn at 7:55 AM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant